



Inventory Management

# Stores Module

## Take Control of Your Inventory

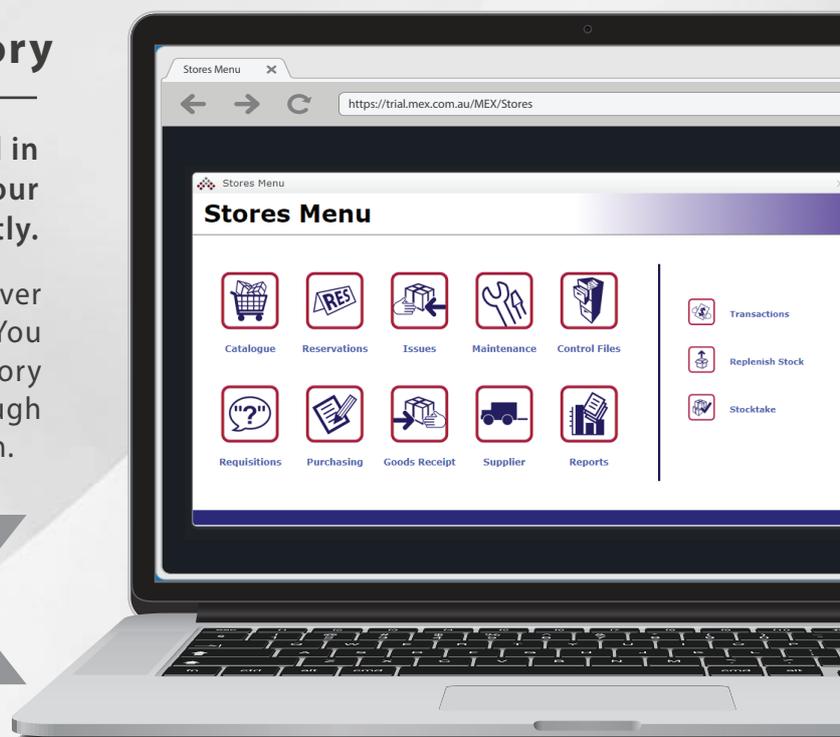
MEX Stores provides a comprehensive tool in parts availability management to keep your maintenance department running efficiently.

With Stores you can gain better control over inventory and cut down on purchasing costs. You can track parts and supplies, optimize inventory levels and manage inventory seamlessly through the integrated inventory management system.



### OPTIONAL MODULE

Contact [sales@mex.com.au](mailto:sales@mex.com.au) for a quote to add Stores to your system.



## Main Features



### The Catalogue

Acting as the heart of the Stores Module, the Catalogue is a complete listing of all Spare Parts. It allows you to take full control of your inventory through MEX, by providing a list and record of all the important details of your parts and supplies.



### Purchasing System

Integrated with the Catalogue and Work Orders so as materials are purchased it will instantly update inventory levels & associated costs. You can also create Purchase Orders for your Suppliers so materials & services can be ordered directly through MEX.



### Store Reports

Stores contains a suite of over 40 dedicated Reports giving you instant access to the information you need to improve your inventory management. You also have the luxury to create your own Custom Reports to tailor your system to suit your specific needs.

# Stores Features

Driven by the comprehensive Stores Catalogue, simple Purchasing System and suite of Store Specific Reports. You can track parts, optimize inventory levels and manage inventory seamlessly with MEX Stores.



## CATALOGUE

A complete listing of all the items defined in the Stores system. It is used to record the details of Spare Parts normally held in stock.



## PURCHASE ORDERS

Create Purchase Orders when ordering materials and services from your Suppliers, directly from the Catalogue & Work Orders.



## SUPPLIERS

Keep a comprehensive record of all companies and individuals that you purchase goods & services from.



## STOCKTAKE

Simplifies the inventory checking process and ensures all physical stock on hand is correctly recorded in the MEX system.



## RESERVATIONS

Reserve stock in the Catalogue Listing so that it may not be issued to another job. This can happen when the job is planned or performed.



## REQUISITIONS

Easily requisition catalogue and non-catalogued items by making a formal request for material to be provided.



## GOODS RECEIVABLE

When purchased items are received from a supplier, you can process receipts and invoices directly through Goods Receivable.



## REPLENISHMENT OF STOCK

Keep a list of the inventory items that require re-order and raise Purchase Orders to replenish stock that is running low or empty.



## TRANSACTIONS

A complete history of all Stores activities is listed here. You can keep a full record of a item's activities such as being purchased or issued.